



## Preschool Guidelines

### **REQUIREMENTS**

To qualify for preschool, child must be three by September 1<sup>st</sup> of the current school year.

### **GENERAL INFORMATION**

#### Schedule

The preschool year will follow the West Ada School District calendar.

The following sessions of preschool are offered:

Tuesday/Thursday	9:00-11:30 am
Tuesday/Thursday	12:30-3:00 am
Wednesday (Enrichment)	9:30-11:30 am

#### Tuition/Fees

There is a \$60 *nonrefundable* registration/materials fee due with the application.

The monthly cost is as follows:

\$140/month for Tues/Thurs Class
\$45/month for Wednesday Enrichment (3x/mo)

Tuition is due on the first of each month. Payments that are not received by the 10<sup>th</sup> of the month are subject to a \$10 late fee. If payment is not received by the 30<sup>th</sup> of the month, the child may not be able to attend until payment is received in full. Refunds cannot be made for absences due to illness, vacation, or emergency weather days.

#### Classes

Two classes are offered on Tuesday/Thursday for children ages 3-5. The curriculum will be identical for the two classes, and there are no age restrictions for either class. We will cover basic Preschool curriculum and Kindergarten readiness skills. There will be up to 8 students in each class.

The Wednesday Enrichment Class will provide Pre-Kinder students with additional activities/experiences to enrich their learning and further prepare them for Kindergarten. Students must be 4 by Sept 1 to enroll in this class, and students must be concurrently enrolled in a Tues/Thurs class in order to participate in the enrichment class. The class is held three Wednesdays/month. (Class is not held on the Wednesdays that West Ada holds collaboration days.)

#### Enrollment

Curious Minds Learning Center accepts children ages 3-5. Any exceptions to these age requirements shall be made at the discretion of the Teacher.

Applications and a yearly registration fee per child shall be submitted prior to consideration of admission. Enrollment is on a first-come, first-served basis. Registration and emergency forms, along with all other health and immunization records, must be received prior to any child's admission to the classroom.

#### Substitute Teacher/Make-up Days

If the teacher is unable to attend class, a substitute will be provided or make-up days will be scheduled.

#### Snacks

We have a short snack time each day, and families will be asked to sign up to bring snacks about once per month.

### Supplies

All needed supplies are provided at school and covered by the registration fee. Students are encouraged to bring a backpack to take papers/projects home each day, and to include a change of clothing in their backpack in case they have an accident. Students will also be provided with a CMLC bag and t-shirt.

## **HEALTH AND SAFETY GUIDELINES**

### Health Guidelines

In an effort to create a healthy and safe preschool environment, all families are asked to abide by the following guidelines:

- Complete registration, emergency forms, health and medical records before the first day of school.
- Insure your child's immunizations are current.
- Keep your child and yourself out of school if you exhibit any of the symptoms of contagious illnesses listed below:
  - fever of 101 degrees F (auxiliary) or higher within 24 hours
  - thick, colored nasal discharge
  - 3 or more loose, watery stools within 24 hours
  - thick, colored drainage from the eyes
  - vomiting on 2 or more occasions within 24 hours
  - within 24 hours of starting any antibiotics
  - any evidence of lice
  - any unusual rashes, not associated with diapering, heat or allergies

### Illness, Accidents, and Injury

If a child becomes ill while at school, parents will be notified immediately. The child will be isolated from the group and comfortably cared for and supervised until parents arrive.

In the event of an accident or injury, which requires medical attention, parents will be notified immediately. Medical care will be sought if parents cannot be reached.

### Toilet Training

Children need to be toilet trained in order to attend preschool. Contact the teacher for questions/concerns about toilet training.

## **SCHOOL COMMUNICATION**

### Newsletters

A newsletter will be posted toward the beginning of each month. The newsletter provides important information regarding classroom activities, important dates, concepts/skills being taught, and articles of interest regarding early childhood issues. Please take a few minutes each month to read the newsletter as it is an excellent source of information.

### Website/Facebook

There will be news and information about the classes posted on the website and facebook periodically. Newsletters will also be posted on the website. ([www.curiousmindslc.com](http://www.curiousmindslc.com) or [www.Facebook.com/CuriousMindsLearningCenter](http://www.Facebook.com/CuriousMindsLearningCenter))

### Google Classroom

All families will be signed up for Google Classroom. Class announcements, important information, snack signups, extra activities, and other important items will be posted in the classroom. This will be our main conduit for information!

### Parent/Teacher Conferences

Conferences will be scheduled as needed. All parents will have the opportunity to discuss their child's kindergarten readiness with the teacher at the end of the school year.

### Phone/Email/Text

Please be sure that your phone number and email address are kept current. The teacher will use both methods to communicate with parents. Parents may contact the teacher by phone (208-484-3786) or by email (cori@curiousmindslc.com).

## **CURRICULUM**

### Guiding Philosophies

- Children learn through play, so concepts are taught in fun and developmentally appropriate ways.
- Instruction is individualized to meet the needs of each child. Every child has the right to strive for his/her potential.
- Preschool should provide a loving and fun, yet structured, environment.

### Balanced Approach

Daily classroom activity strives to maintain a **BALANCE** between:

- Child-directed & teacher directed activity
- Structure & flexibility
- Group needs & individual needs
- Program goals & children's interests
- Security & risk-taking
- Familiarity & challenge

## **SPECIAL EVENTS**

### Holidays

We will celebrate several holidays throughout the year. Information will be sent home prior to each holiday celebration.

### Birthdays

Birthdays will be celebrated during class time. Parents are welcome (but not required) to bring a special snack/treat to celebrate their child's birthday. Please let the teacher know ahead of time if you intend to bring a snack/treat.

### Field Trips

Two or three field trips are typically planned each school year. Parents will be notified in advance if any field trips are planned. Parent participation will be necessary for field trips, and parents who are unable to attend field trips will be responsible for making arrangements with other parents in the class to supervise their child.

### Literacy Night/STEM Night/Book Fairs

Other special events may be planned during the school year. Information about these events will be sent home as needed.