



Preschool Guidelines

REQUIREMENTS

To qualify for the 3-4 year old age group, child must be three by September 1st of the current school year.
To qualify for the 4-5 year old age group, child must be four by September 1st of the current school year.

GENERAL INFORMATION

Schedule

The preschool year will follow the Caldwell School District calendar.

There is one session of preschool offered:

Tuesday/Thursday 9:30-11:30 am - ages 3-5

Tuition/Fees

There is a \$25 registration/materials fee due with the application.

The monthly cost is as follows:

\$60/month for the Tuesday/Thursday session

Tuition is due on the first of each month. Payments that are not received by the 10th of the month are subject to a \$10 late fee. If payment is not received by the 30th of the month, the child may not be able to attend until payment is received in full. Refunds cannot be made for absences due to illness, vacation, or emergency weather days.

Substitute Teacher

If the teacher is unable to attend class, a substitute will be provided.

Enrollment

Curious Minds Learning Center accepts children ages 3-5. Any exceptions to these age requirements shall be made at the discretion of the Teacher.

Applications and a yearly registration fee per child shall be submitted prior to consideration of admission. Enrollment is on a first-come, first-served basis. Registration and emergency forms, along with all other health and immunization records, must be received prior to any child's admission to the classroom.

HEALTH AND SAFETY GUIDELINES

Health Guidelines

In an effort to create a healthy and safe preschool environment, all families are asked to abide by the following guidelines:

- Complete registration, emergency forms, health and medical records before the first day of school.
- Insure your child's immunizations are current.
- Keep your child and yourself out of school if you exhibit any of the symptoms of contagious illnesses listed below:
 - fever of 101 degrees F (auxiliary) or higher within 24 hours
 - thick, colored nasal discharge
 - 3 or more loose, watery stools within 24 hours
 - thick, colored drainage from the eyes
 - vomiting on 2 or more occasions within 24 hours
 - within 24 hours of starting any antibiotics
 - any evidence of lice
 - any unusual rashes, not associated with diapering, heat or allergies

Illness, Accidents, and Injury

If a child becomes ill while at school, parents will be notified immediately. The child will be isolated from the group and comfortably cared for and supervised until parents arrive.

In the event of an accident or injury, which requires medical attention, parents will be notified immediately. Medical care will be sought if parents cannot be reached.

Toilet Training

Children need to be toilet trained in order to attend preschool.

SCHOOL COMMUNICATION

Newsletters

A newsletter will be sent home toward the beginning of each month. The newsletter provides important information regarding classroom activities, important dates, concepts/skills being taught, and articles of interest regarding early childhood issues. Please take a few minutes each month to read the newsletter as it is an excellent source of information.

Parent/Teacher Conferences

Conferences will be scheduled as needed. All parents will have the opportunity to discuss their child's kindergarten readiness with the teacher at the end of the school year.

Phone/Email

Please be sure that your phone number and email address (if applicable) are kept current. The teacher will use both methods to communicate with parents. Parents may contact the teacher by phone (453-8899) or by email (masandcas@gmail.com).

Website

There will be news and information about the classes posted on the website periodically. Newsletters will also be posted on the website. (www.curiousmindslc.com)

CURRICULUM

Guiding Philosophies

- Children learn through play, so concepts are taught in fun and developmentally appropriate ways.
- Instruction is individualized to meet the needs of each child. Every child has the right to strive for his/her potential.
- Preschool should provide a loving and fun, yet structured, environment.

Balanced Approach

Daily classroom activity strives to maintain a **BALANCE** between:

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|--|--|
| ➤ Child-directed & teacher directed activity | ➤ Program goals & children's interests |
| ➤ Structure & flexibility | ➤ Security & risk-taking |
| ➤ Group needs & individual needs | ➤ Familiarity & challenge |

SPECIAL EVENTS

Holidays

We will celebrate several holidays throughout the year. Information will be sent home prior to each holiday celebration.

Birthdays

Birthdays will be celebrated during class time. Parents are welcome (but not required) to bring a special snack/treat to celebrate their child's birthday. Please let the teacher know ahead of time if you intend to bring a snack/treat.

Field Trips

Parents will be notified in advance if any field trips are planned. Parent participation will be necessary for field trips. Parents who are unable to attend field trips will be responsible for making arrangements with other parents in the class to supervise their child.